

Maharshi Dayanand University , Rohtak

Sr. No.

Case No.

Rs. 300/-

(To be left Blank.)

**APPLICATION FORM OF RE-EVALUATION OF PAPER(S)
(SEE RULES OVERLEAF)****IMPORTANT**

- (i) Rs. 300/- per answer book for courses such as B.A./B.Sc./B.Com./M.A./M.Sc. etc. (other than professional ones).
 (ii) Rs. 500/- per answer book for professional courses i.e. B.Ed./ M.Ed./B.E./B.Tech./BAMS/MBA/MCA/MFC/LL.B/LLM/ BBA/BCA/B.Pharmacy/BOJ/BITS etc.
 (iii) Application forms are available in denomination of Rs. 300/- 500/-
 While applying, a candidate is to ensure that he/she fills up the form of requisite denomination depending upon the number of answer books for re-evaluation. Amount over and above Rs. 400/- may be deposited in cash with the University cashier or through Bank Draft in favour of the Finance Officer, M.D. University, Rohtak and receipt as a proof attached with the form.

(iv) Application form without Detailed Marks Card in original will stand rejected automatically.

1. Name of the Applicant 2. Father's Name
 3. Name of Examination 4. Class 5. Roll No. 6. Year/Session
 7. Fail or Pass or Re-appear Marks obtained/division.....
 8. Subject and paper(s) in which re-evaluation is desired :-

| Subject | Paper/option | Marks obtained |
|---------|--------------|----------------|
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |

9. Have you also applied for re-checking of the above paper(s) or re-evaluation of other papers of examination mentioned under item-3 above?

10. Amount over & above Rs. 500/-, if required to be paid.

No./Date & Value of the Bank Draft

i) Dated

(Bank Draft should be drawn in favour of the Finance Officer, M.D.University, Rohtak).

OR

ii) University Receipt No. and Date Value

11. Specimen of handwriting of applicant in the language in which the Answer-book(s) has/have been written

12. Address (in Capital letters)

.....

Signature of the Applicant

Dated

FOR OFFICE USE ONLY

(To be filled by the Result Branch)

1. Original Roll No. 2. Fictitious Roll No.

3. Marks obtained in the paper(s) for which Answer-books are to be re-evaluated:-

| Subject/Paper | Marks obtained | Code No. | Id.No. of Examinee |
|---------------|----------------|----------|--------------------|
| | | | |
| | | | |
| | | | |
| | | | |

4. Date of Declaration of his/her Result

5. Date of Despatch of Detail Marks Card

6. Reason of Late Declaration of Result

Supdt. (Result-I, II, III)

(FOR USE IN RE-EVALUATION CELL)

ELIGIBLE

Checked

Full fee deposited by the candidate and
form received in time along with
Detailed Marks Card

| | |
|-----|----|
| Yes | No |
| Yes | No |

Dealing clerk

Assistant

Supdt.

Not Eligible

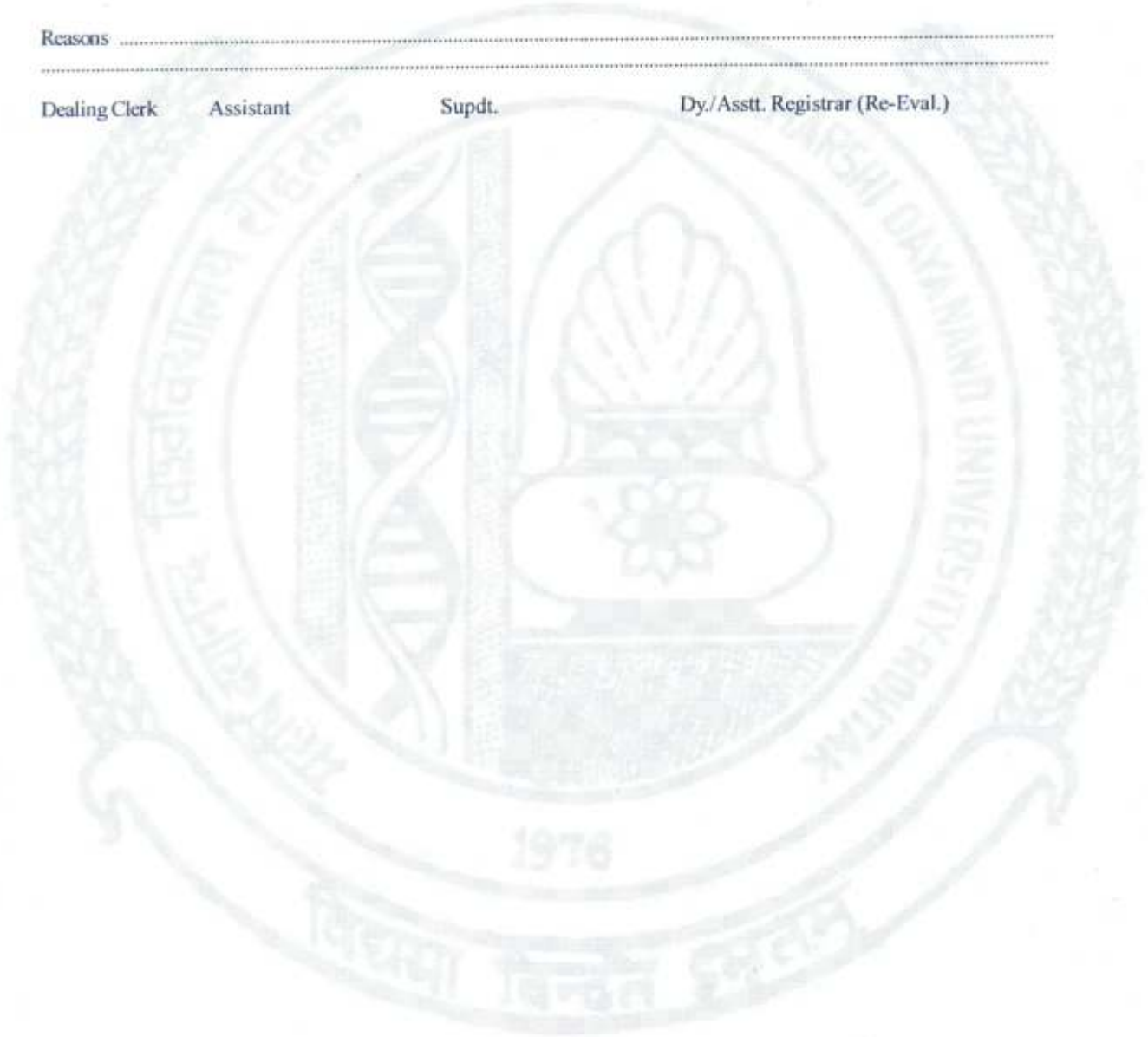
Reasons

Dealing Clerk

Assistant

Supdt.

Dy./Asstt. Registrar (Re-Eval.)



RULES OF RE-EVALUATION

1. (a) A candidate who wishes to seek re-evaluation of his/her Answer-book(s) may apply for re-evaluation to the Controller of Examinations, M.D. University Rohtak on the prescribed application form along with the Detailed Marks Card/Certificate in original. The students whose result is Fail or Re-appear/Compartment shall not be required to enclose original DMC with Re-evaluation Form.
 - (b) Re-evaluation is permissible in case of Annual/Supplementary and Semester (if any) Examinations conducted by this University except in the following:
 1. All Certificate and Diploma course except Prabhakar, Madhyama, Vishard, Vyakarnacharya, Vedacharya Sahityacharya.
 2. Practical Examinations in different subject(s) or paper(s) sessional marks, internal assessment, project report dissertations, thesis and Viva-voce etc.
 3. Courses in which evaluation is done both by external and internal examiners and courses being run in the Medical College.
 4. In case the result of any student is delayed in the process of re-evaluation he/she will not be allowed consequential benefit on this account.
 - (c) An application on the prescribed form along with requisite fee must reach the University office either under registered cover OR be submitted personally within 30 days after the date of declaration of the result of the particular examination (for this purpose the date printed on the result/gazette/notification shall be taken as the date of declaration) or within 30 days of the dispatch of Detailed Marks Card by the University, whichever is later.
 - (d) A candidate will not be entitled to apply for re-evaluation after the expiry of the normal date mentioned in Rule (c) above if his/her result has been delayed, D.M.C. detained on account of his/her fault, or any fault on the part of the college as determined by the C.O.E. or an officer authorized by him in this regard.
 - (e) All entries in the application for re-evaluation should be complete and correct in all respects. The office will not be responsible for the delay/rejection of the case, if the form is not complete in all respects or not accompanied by full fee and /or Detailed Marks Card/Certificate. No change in the entries once made by the candidate shall be allowed after the receipt of the application by the University Office. Ignorance of the title of any paper/subject shall not be accepted as a plea for wrong entry in the application. In case a subject consists of more than one paper and the candidate has not indicated the paper, he/she wishes, to be re-evaluated or has paid a fee of Rs. 300/- Rs.500/- (For Courses such as BA/B.Sc./B.Com or/Professional) or more but less than the fee prescribed for all the papers indicated by him the paper(s) in which the candidate secured the minimum marks will be got re-evaluated to the extent of multiple of Rs.300/500 (for Courses such as B.A./B.Sc.B.Com M.A., /M.Sc. and professional courses respectively as the case may be).
2. Where the original evaluation of paper was done by the examiner concerned on the basis of the instructions issued by his Head of Examiner, a copy of such instructions will be sent to re-evaluator(s). In other cases five Answer books will be supplied to the re-evaluator(s) as models.

While sending the Answer books for re-evaluation, the title cover of the same will be taken off and strips of black or brown will be pasted over the marks inside, so as to hide the same from the re-evaluator(s), who will send their own awards in separate from question-wise.

3. If the difference between re-evaluated score and the original marks in a paper does not exceed 15% of the maximum marks of that paper, the average of the two score will be taken as final awards. If however, the difference is more than 15% of the maximum marks of that paper, the Answer-book will be got re-evaluated from another examiner and the average of the three score will be taken as final award. Fractional marks in any shall be rounded upto a full marks.
4. Provided no increase or decrease will be made in the marks of those failed candidates whose result remains unchanged even after re-evaluation.
 - 4.1 The re-evaluation will be done under the rule framed by the Academic Council/Executive Council from time to time and the result of re-evaluation will be communicated to the candidate soon after it is declared. No interim communication on this subject will be entertained.
 - 4.2 The marks obtained as a result of re-evaluation of the paper(s) of the last Exam of the course concerned shall not count towards determining the position in order of merit, distinction and award of Gold Medal.
5. A candidate will be permitted to see his/her answer-books for identification only on payment of an additional fee of Rs. 50/- per answer book during working hours on a written request within 15 days from the date of declaration of the result of re-evaluation.
6. The remuneration of re-evaluation shall be as prescribed for the examination concerned subject to a minimum of Rs. 50/- for undergraduate Post-graduate/Professional exams plus postal expenses.
7. If the answer book(s) is/are lost after original evaluation and is/are not traceable for re-evaluation on account of any reason the candidate concerned will be offered re-examination in that paper at next examination provided he has already obtained pass marks in that paper. If, however, the candidate does not want re-examination his previous result may stand unchanged.
8. If a candidate who has failed or earns compartment/re-appear in a paper(s) and has applied for re-evaluation but his result of re-evaluation is not declared before the next examination and he appears in the next examination in the paper(s) in which he had failed, the better of the two scores 'Re-appear Score' or 'Re-evaluation Score' would be taken into account.

INSTRUCTION: ONLY ONE FORM BE USED FOR ONE OR MORE SUBJECT (S) PAPER(S) AND IT SHOULD BE SPECIFICALLY MENTIONED WHETHER THE CANDIDATE HAS ALSO APPLIED FOR RE-EVALUATION IN THE LOWER/HIGHER EXAMINATION IN ADDITIONAL TO THIS APPLICATION.